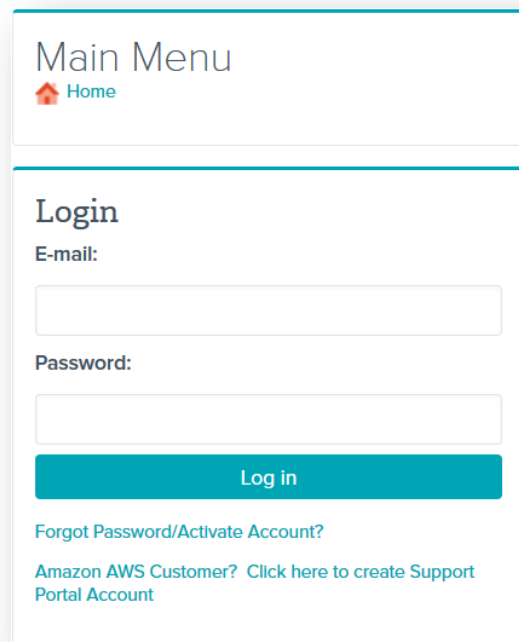


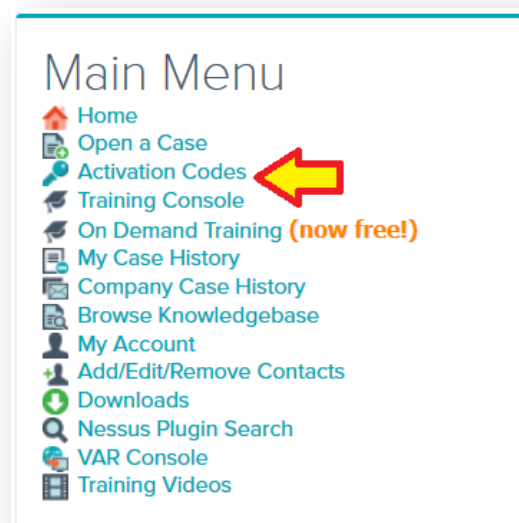
How to Add or Remove a Contact from the Product

Log in to your Tenable Support Portal account: <https://support.tenable.com/>.



The screenshot shows the 'Main Menu' of the Tenable Support Portal. It includes a 'Home' link with a house icon. Below is a 'Login' section with 'E-mail:' and 'Password:' labels, each followed by a text input field. A teal 'Log in' button is positioned below the password field. At the bottom, there are links for 'Forgot Password/Activate Account?' and 'Amazon AWS Customer? Click here to create Support Portal Account'.

Click **“Activation Codes”**.



The screenshot shows the 'Main Menu' of the Tenable Support Portal. The menu items are: Home (house icon), Open a Case (document icon), Activation Codes (key icon), Training Console (graduation cap icon), On Demand Training (now free!) (graduation cap icon), My Case History (document icon), Company Case History (document icon), Browse Knowledgebase (document icon), My Account (person icon), Add/Edit/Remove Contacts (person icon with plus), Downloads (download icon), Nessus Plugin Search (magnifying glass icon), VAR Console (person icon), and Training Videos (video icon). A large yellow arrow with a red outline points to the 'Activation Codes' link.

Click the “+” next to the product name.

Tenable Customer Support Portal

Your Registered Products

Product



Expires within 60 days

[Expires within 30 days](#)

Expired

Click “Set Access” under the Manage Account column.

Tenable Customer Support Portal

Your Registered Products

Product

[-] Nessus

Activation Code

In Use?

Scanner IP

Label

Expires

Manage Account

Reset

Renew

XXXX-XXXX-XXXX-ABCD

no

set

2015-05-22

set access



renew

Expires within 60 days

[Expires within 30 days](#)

Expired

Select the permission the contact will need, and then click “**Update**”.

Manage Account: allows the owner of the product and the primary contact of the account to set visibility access to other registered contacts for the account. The screen capture below lists an example of users who can and cannot manage and view Activation Codes.

No View: prevents the user from viewing the Activation Code in the Tenable Support Portal

View: allows the user to view the Activation Code and associated information, but does not allow the contact to reset or manage the Activation Code

Owner: can view all information associated with the Activation Code and also has the ability to reset the Activation Code

Activation Codes

You are setting visibility for Nessus
XXXX-XXXX-XXXX-ABCD

Email	Name	No View	View	Owner
MoveContact@nessus.org	Move Contact	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Test22@nessus.org	Test Sync	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

[Add Contact](#) [Hide From All Except Owner](#) [Allow Visibility to All](#) [Update](#)

About Tenable Network Security

Tenable Network Security transforms security technology for the business needs of tomorrow through comprehensive solutions that provide continuous visibility and critical context, enabling decisive actions to protect your organization. Tenable eliminates blind spots, prioritizes threats, and reduces exposure and loss. With more than one million users and more than 20,000 enterprise customers worldwide, organizations trust Tenable for proven security innovation. Tenable's customers range from Fortune Global 500 companies, to the U.S. Department of Defense, to mid-sized and small businesses in all sectors, including finance, government, healthcare, higher education, retail, and energy. Transform security with Tenable, the creators of Nessus and leaders in continuous monitoring, by visiting tenable.com.