

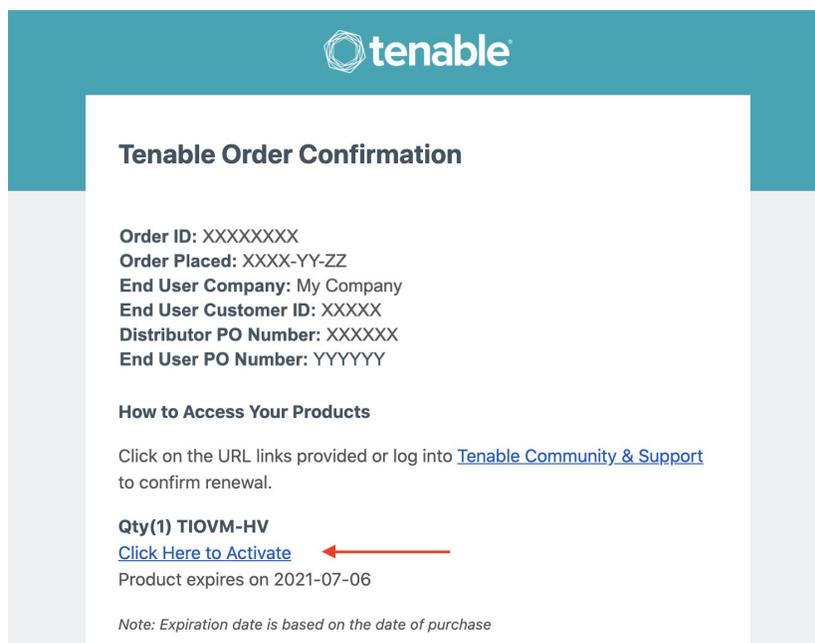
# TENABLE.IO ACTIVATION

These instructions are provided to help the End User of Tenable.io create a Tenable Community account and activate their product(s).

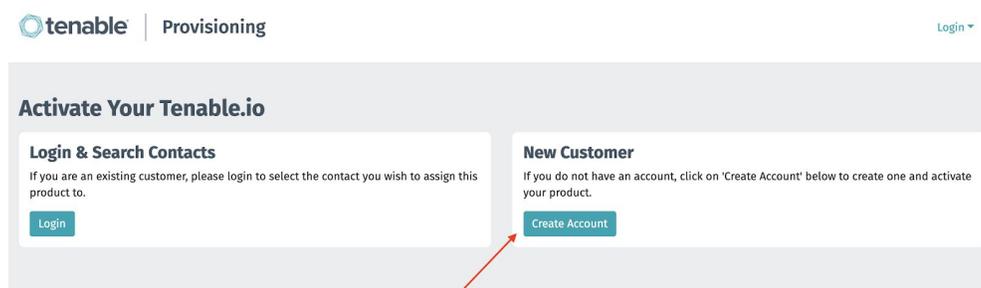
## CREATE YOUR TENABLE ACCOUNT

1. Click on the URL provided in your Order Confirmation email. If the link does not work, please copy and paste the entire URL into your browser.

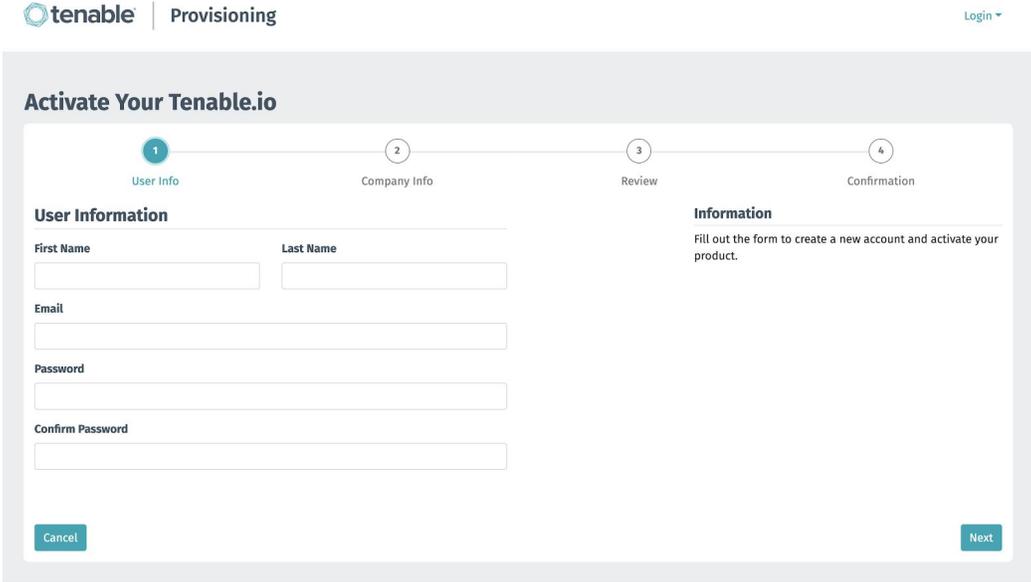
Note that Customers must agree to the Scanning Service Agreement in order to complete the activation process.



2. If you do not already have a Tenable Community account, click on **“Create Account”**. If you *do* already have a Tenable Community account, skip to step (5).



- 3. Fill in the requested information, and be sure to provide a valid corporate email address, which will be used for logging into the Tenable Community. You will be asked to fill in both User Information and Company Information.



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### Activate Your Tenable.io

Progress: 1 (User Info) — 2 (Company Info) — 3 (Review) — 4 (Confirmation)

**User Information**

First Name  Last Name

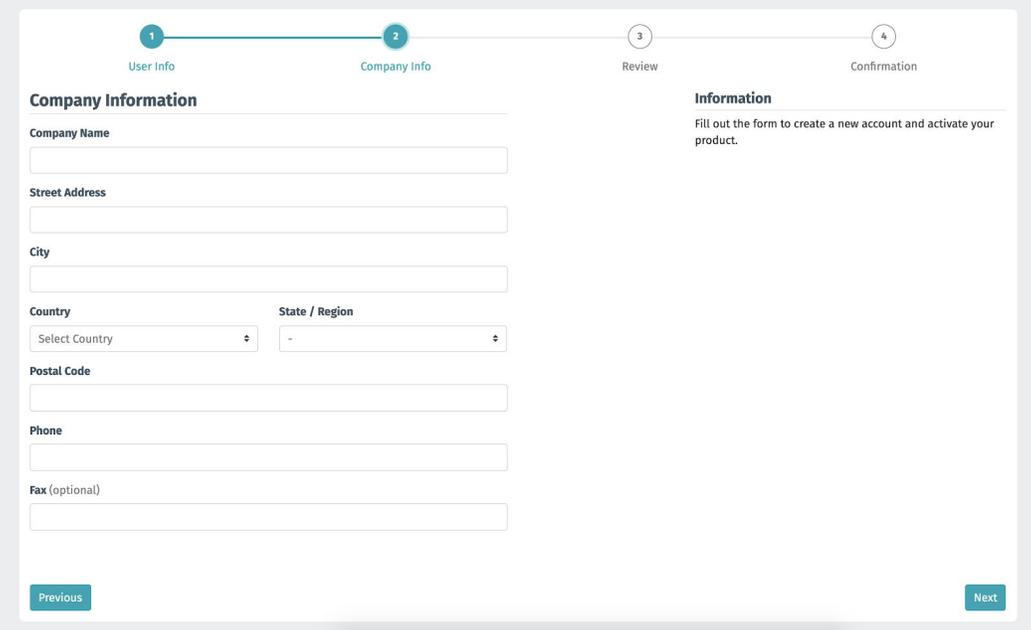
Email

Password

Confirm Password

**Information**

Fill out the form to create a new account and activate your product.



Progress: 1 (User Info) — 2 (Company Info) — 3 (Review) — 4 (Confirmation)

**Company Information**

Company Name

Street Address

City

Country  State / Region

Postal Code

Phone

Fax (optional)

**Information**

Fill out the form to create a new account and activate your product.

- Next, you will land on the Review page. If all information looks correct, hit **“Create Account”** to create your account. Skip to step (6).



**Activate Your Tenable.io**

1 User Info    2 Company Info    3 Review    4 Confirmation

**Customer Details** [Edit](#)

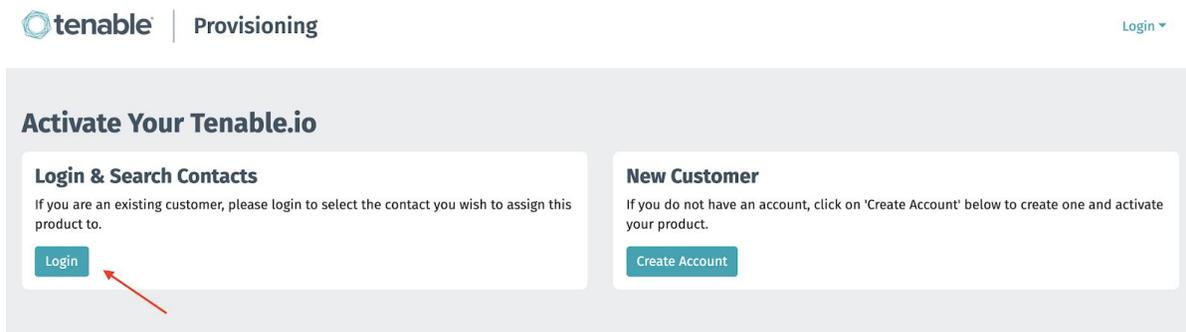
**Company:** My Company  
**Contact:** Firstname Lastname  
**Email:** name@domain.com  
**Phone:** 1234567890  
**Address:**  
123 Main Street  
Columbia, MD 21046  
US

**Information**

Please review account details, then click 'Create Account' to create your account. After account creation, you will be automatically logged in and redirected to finish activating your product.

[Previous](#) [Create Account](#)

- If you already have a Tenable Community account, click the **“Login”** button to proceed with merging the new Activation Code with your existing account. When prompted, log in with your registered email address and account password.



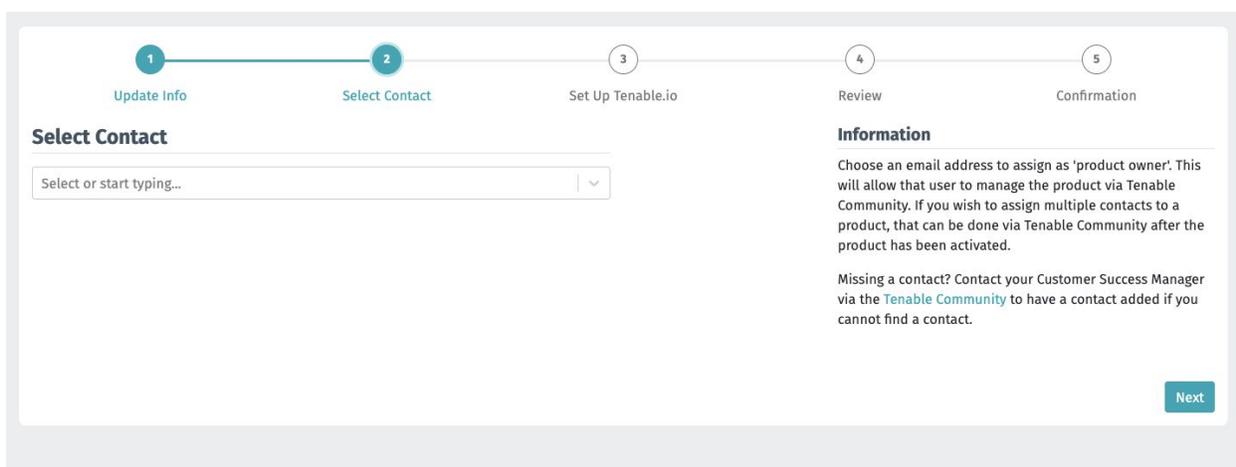
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**Activate Your Tenable.io**

**Login & Search Contacts**  
If you are an existing customer, please login to select the contact you wish to assign this product to.  
[Login](#)

**New Customer**  
If you do not have an account, click on 'Create Account' below to create one and activate your product.  
[Create Account](#)

- From the drop-down list, select the contact you would like to assign the product to, and then click **“Next”**.



1 Update Info    2 Select Contact    3 Set Up Tenable.io    4 Review    5 Confirmation

**Select Contact**

Select or start typing...

**Information**

Choose an email address to assign as 'product owner'. This will allow that user to manage the product via Tenable Community. If you wish to assign multiple contacts to a product, that can be done via Tenable Community after the product has been activated.

Missing a contact? Contact your Customer Success Manager via the [Tenable Community](#) to have a contact added if you cannot find a contact.

[Next](#)

- You will then be prompted to create a password for your Tenable.io account, and to select the region in which you'd like to host your Tenable.io account.

### Activate Your Tenable.io

1 Update Info   2 Select Contact   3 Set Up Tenable.io   4 Review   5 Confirmation

#### Set Up Your Tenable.io Account

**Password**

Password is required

**Confirm Password**

**Select Region**

Please Select

[Previous](#) [Next](#)

#### Information

Fill out the form to create a new account and activate your product. Enter in password for your Tenable.io Account and choose the region you would like your Tenable.io hosted in.

- After verifying your account information, hit the “**Activate**” button in the lower right to activate your product.

### Activate Your Tenable.io

1 Update Info   2 Select Contact   3 Set Up Tenable.io   4 Review   5 Confirmation

#### Selected Contact [Edit](#)

**Customer ID:** 884428  
**Name:** Firstname Lastname  
**Email:** name@domain.com

#### Tenable.io Account Information [Edit](#)

**Region:** United States

#### Product Information

**Product:** Tenable.io  
**Start Date:** 2020-07-06  
**End Date:** 2021-07-05  
**Size:** 65  
**Quantity:** 1

[Previous](#) [Activate](#)

#### Information

Please review selected contact and product information, then click submit to finish activating product.

9. Your product is now successfully activated. The confirmation page includes your product's expiration date and asset size details. You will also receive this information via email.

### Activate Your Tenable.io

- 1 Update Info
- 2 Select Contact
- 3 Set Up Tenable.io
- 4 Review
- 5 Confirmation

**Thank you for activating your Tenable.io!**

**Customer ID:** 884428  
**Registered Contact:** name@domain.com  
**URL:** <https://cloud.tenable.com>  
**Size:** 65  
**Start Date:** 2020-07-06  
**Expiration Date:** 2021-07-05

**Getting Started**

Log into your [Tenable.io](#) account using the email address above to access your product.

If you do not remember your Tenable.io password, please [reset your password](#).

Get up and running quickly using our [help documents](#) and [training videos](#).

**Account Management**

Learn how to view tickets, access 24x7 Technical Support, manage licenses, and add contacts from within the Tenable Community in our [whitepaper](#).

[Login to Tenable.io](#)

Be sure to check out your product in the Tenable Community to confirm the expiration date and to view documentation. The Tenable Community can be directly accessed here: <https://community.tenable.com/>.

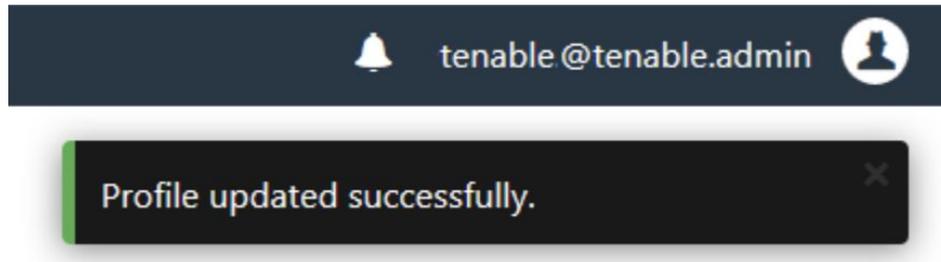
## LOG IN TO TENABLE.IO

Once you've activated your Tenable.io product, click the "**Login to Tenable.io**" button on the Confirmation page, or use the URL provided in the Confirmation email. Log in using the email address and password that was set up during the activation process. (If needed, click on the "**Forgot your password?**" link to have a password reset URL sent to your email address.)

If you need to change your Tenable.io password, click on your email address in the upper right-hand side of the scanner screen, and select the "My Account" option in the drop-down list.



Once the new password has been submitted, the following confirmation will appear. The Tenable.io password can only be changed when logged into the service. The Tenable Community does not control this feature and can have a different password.



## FOR MORE INFORMATION

Tenable.io documentation can be found here:

<https://docs.tenable.com/TenableIO.htm>

More information about the Tenable Community features can be found here:

<https://static.tenable.com/community/tenable-community.pdf>

If you experience any problems with the registration process, please contact [licenses@tenable.com](mailto:licenses@tenable.com).

For technical support with Tenable.io, you may log into the Tenable Community to generate a support ticket.

## ABOUT TENABLE

Tenable<sup>®</sup>, Inc. is the Cyber Exposure company. Over 30,000 organizations around the globe rely on Tenable to understand and reduce cyber risk. As the creator of Nessus<sup>®</sup>, Tenable extended its expertise in vulnerabilities to deliver the world's first platform to see and secure any digital asset on any computing platform. Tenable customers include more than 50 percent of the Fortune 500, more than 30 percent of the Global 2000 and large government agencies. Learn more at [www.tenable.com](http://www.tenable.com).