



First Time Login for Tenable.io

How to View Your Product

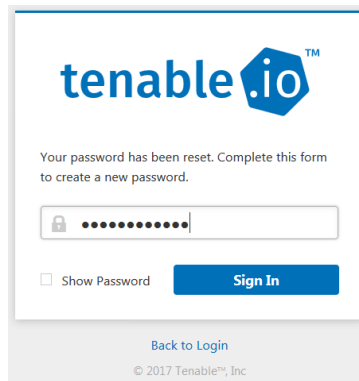
Log into your Tenable Support Portal account using the Registered Contact email address, click “Products & Activation Codes”, and then click on the “+” next to the product name.

First Time Login

Click on “Forgot your password?”.

Enter the Registered Contact’s email address in the Username field and answer the password reset question.

The Register Contact will receive an email with a link to reset the password.

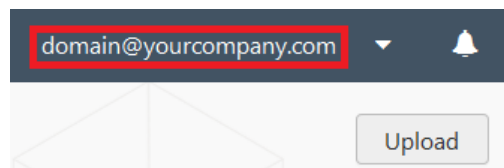


The screenshot shows the Tenable.io password reset interface. At the top is the Tenable.io logo. Below it, a message states: "Your password has been reset. Complete this form to create a new password." There is a password input field with a lock icon and a masked password ".....". To the left of the input field is a checkbox labeled "Show Password". To the right is a blue "Sign In" button. At the bottom, there is a link for "Back to Login" and a copyright notice "© 2017 Tenable™, Inc".

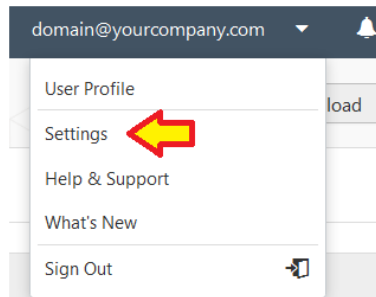
Add Contact

(Add contact option only available to the Administrator account(s) in Tenable.io)

Click the username displayed at the top right of the screen.



From the drop-down menu, select "Settings".

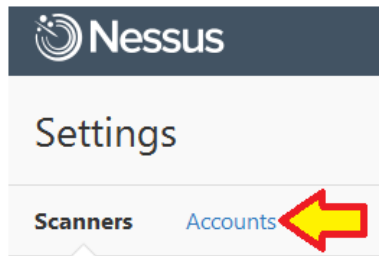


For More Information: Please visit tenable.com

Contact Us: Please email us at sales@tenable.com or visit tenable.com/contact

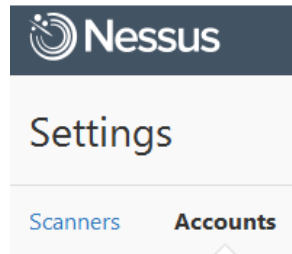
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Click "Accounts".



LOCAL

Click "Users".

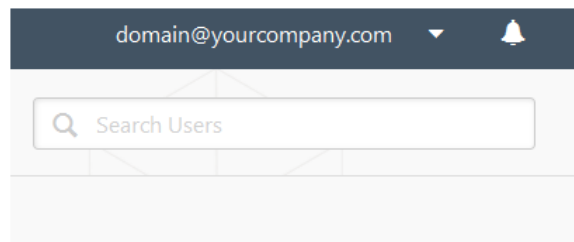


ACCOUNTS

Users

Groups

Click "New User".



For More Information: Please visit tenable.com

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Enter the **Username**, **Full Name**, **Email**, and **Password** for the new contact.

Note: For the **Username**, you will need to provide a valid email address with the same domain name as the Administrator account in order to add a contact to the Nessus Cloud.

Accounts / Users / New

Username	<input type="text" value="Example: test@test.com"/>	REQUIRED	←
Full Name	<input type="text"/>		←
Email	<input type="text" value="Example: test@test.com"/>		←
Password	<input type="password"/>	REQUIRED	←
Confirm Password	<input type="password"/>	REQUIRED	←

Select the **User Role** for the account, then click “Save”.

Read Only: User can access the scan result data. User cannot initiate scans or create new scans.

Standard: User can create new scans and initiate them.

Administrator: User manages group, users, overall permissions, and rules for the Nessus instance.



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